



**SITE
VISITS**

**REAL-TIME
TRAINING**

SAFE PARKING TRAINING PROGRAM

Visit Santa Barbara's Safe Parking Program and spend three days with staff and clients for an intensive training program. Be immersed in Safe Parking activities and learn in real-time how to operate a program.

Day 1: Intake Paperwork & Case Management

Day 2: Lot Logistics

Day 3: Funding, Staffing, and Budgets & Community Engagement and Support

Safe Parking Training Topics

Intake and Paperwork

- Program Eligibility
- Wait List and Scheduling Intake
- Intake Interview
- Permits
- Shelter Rules and Guidelines
- Waiver of Liability
- Intake Information
- Documents Needed Upon Intake
- Intake Troubleshooting

Lot Logistics

- Lot Lists
- Lot Management
- Lot Monitoring
- New Lot Process
- Lot Contracts
- Liability Insurance
- Porta Potties and Hygiene
- Managing Issues in Lot
- Vehicle Failures
- Public Relations With Surrounding Neighborhood

Case Management

- Social Services Referrals
- Community Resources
- Employment Services
- Healthcare Referrals
- Housing Applications
- Case Management Plans
- Crisis Intervention
- Supplemental Food Assistance
- Managing Legal Concerns

Funding, Staffing, and Budgets

- Funding the Program
- Political Champions
- Budgeting
- Staffing

Community Engagement & Support

- Media
- Site Visits
- Outreach
- Involvement in the Community
- Participation in HUD Mandated Programs
- Relationship with Law Enforcement